

SUFFIELD HOUSING AUTHORITY
MINUTES OF REGULAR MEETING

Wednesday, February 17, 2021

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, February 16, 2021 at 6:30 P.M. by zoom: the date and time duly established.

Mr. Carson called the meeting to order at 6:35 PM

The following members were present:

Mr. Jonathan Carson, Chairman

Mr. Mark Messenger, Vice Chairman

Mrs. Jacqueline Marien, Secretary

Mrs. Kathleen Remington, Treasurer

Mr. Larry Magoon, Tenant Representative

Also present were Mrs. Debra S. Krut, Mrs. Kerry O'Brien, Executive Director, and Mr. Patrick O'Sullivan.

PUBLIC COMMENT: none

Mr. Carson asked if there were Public Comments. There were no public comments.

MINUTES

Mr. Messenger moved, Mrs. Remington seconded and so Voted: To approve the minutes of the meeting of January 12, 2021.

VOTE: Unanimous

BILLS

Mrs. Marien moved, Mr. Magoon seconded and so Voted: to approve the bills presented which represented the expenses and expenditures of the Housing Authority for the billing period of February 2021.

VOTE: Unanimous

OLD BUSINESS

Executive session : Entered executive session at 6:40 Exited executive session at 6:58
Resolved to continue salary discussion at March meeting

The Housing Authorities Lease was reviewed by the Attorney and presented to the board. Mr. Carson moved, Mrs. Remington seconded and so voted to approve the newly revised lease.

NEW BUSINESS:

REPORT OF THE CHAIRMAN

2 New applications were accepted and put on wait list.

REPORT OF THE EXECUTIVE DIRECTOR

2021 Rent Recertification process is under way and going well

Obtaining a prepaid visa or Business credit card was discussed for the purpose of online ordering as COVID has changed how we get supplies. Mrs. O'Brien will be getting information on both options and will present them at the March Board meeting.

Revisions were made to the Grievance Policy and will be sent to the board for review at the March Meeting

A new Policy regarding Electric Motorized Devices was presented and agreed upon that we should have it reviewed by the attorney. Mrs. O'Brien will get that sent out and reviewed at a further meeting.

MAINTENANCE: No comments

REPORT FROM THE TENANT REPRESENTATIVE

Mr. Magoon stated that many tenants have made comment on how great the snow removal has been this year.

Since there wasn't any further business to bring before the Authority, Mr. Messenger moved, Mr. Magoon seconded and so Voted: to adjourn this zoom meeting at 7:37 PM. VOTE: Unanimous

Respectfully Submitted,

Jackie Marien, Secretary
jm/ko