

# TOWN OF SUFFIELD TECHNOLOGY COMMITTEE

## Minutes of the January 7, 2010 Meeting

Committee members present were: Michelle Long, Steve McKeen, and Tim O'Connor. Town staff in attendance Dan Beaudoin and Deb Howe from the IT Department. Also in attendance were Tom Frenaye, First Selectman, and Ed Laprade.

### **Disposition of Minutes**

Michele Long made a motion to accept the minutes of the November 17, 2009 meeting. Steve McKeen seconded and the motion was unanimously carried.

There was no public input.

### **Old Business**

No old business was discussed

### **New Business**

The 2010 Meeting Schedule was discussed and the committee agreed to change the meeting date to the second Thursday of the month. The location and time will be the same; second floor meeting room at 5:00. Michele Long made a motion to accept the new meeting schedule and Tim O'Connor seconded. The motion was unanimously carried. A complete schedule will be filed in the Town Clerk's office and e-mailed to each member.

### **2010-2011 Budget**

Dan reviewed his recommendations for the ACCE budget request. The Town-wide telephone system currently has only one NSU with 2 PRI lines going into this one unit. Previously, water got into one of the lines and disrupted the system. The problem was finally identified and corrected by AT&T. The addition of a second NSU would allow for redundancy and prevent this type of failure to occur. The cost for the NSU is estimated at \$3,000.

The Gasboy program connected to the gas pumps is designed to produce data for the Finance Department to determine the charges for each department as well as the trash hauling trucks that service the Town. Replacing this outdated program has been difficult as the requirements have not been established by the Public Works Department. Tim O'Connor questioned why it was in IT's budget, and committee members agreed that Public Works should take a more active role for determining the required specifications of the program. Tom Frenaye suggested that other towns be contacted to see how they handle the allotment of gasoline.

Dan will be recommending to ACCE that the town purchase software from IMC for the Fire Department in order for them to be on the same database server with both the Police and Ambulance departments. The software and hardware is estimated to cost \$24,500. Having emergency services share department data will be valuable when making calls to individuals that have specialized needs or in cases where there may be hazardous material at the location. Dan noted that IT's involvement will be with the installation only. Ed Laprade questioned whether virtualization would be possible with this server. Dan will check with IMC.

Dan reported that a representative from HP gave a demonstration of their Left Hand iSCSI SAN solutions. The P4000 was recommended for a starter SANs. Efficient storage, data protection and cost-effective disaster recovery were pointed out as advantages of a virtualized server environment. Scanning projects that are being requested by the Town Engineer and Voter Registrars would also be possible with the purchase of the SANs. The cost for the software, switches and training is

estimated at \$32,500. Dan will be recommending this project to ACCE. Tom pointed out that a management system was important to organize this storage. Ed agreed and emphasized that a naming convention was critical in order to retrieve information, and he also cautioned about the growth of storage with respect to the incremental save sets. Ed also suggested that Dan check out how the system would be doing the replication, at block or file level. Steve advised Dan to check to see if tapes could be used in backing up the SANs.

Dan reported on the need to connect the Library to the town financial and telephone system. He noted that there may be work done at the Bridge Street intersection, which would aid in getting fiber across to the Library.

Dan noted that the Senior Center wiring bid was going out January 8, 2010.

Tim O'Connor made a motion to adjourn the meeting and Steve McKeen seconded. The motion was carried and the meeting adjourned at 6:45 P.M.

The next meeting will be Thursday, February 11, 2010 at 5: 00 P.M.

Respectfully submitted,

Deborah Howe, Secretary