

SUFFIELD HOUSING AUTHORITY

MINUTES OF REGULAR MEETING

Wednesday, **November 14**, 2012

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, November 13, 2012 at 6:30 P.M. in the Recreation Room at Maple Court, 81 Bridge Street: the date, time and place duly established.

The following members were present:

Mr. Jonathan Carson, Chairman

Mrs. Viola Carney, Vice Chairman

Mrs. Kathleen Remington, Treasurer

Mrs. Elaine Nadeau, Tenant Representative

Absent was Mrs. Kimberly Emmons, Secretary

Also present was Mrs. Debra S. Krut, Executive Director

MINUTES

Ms. Carney moved, Mrs. Nadeau seconded and so Voted: to approve the minutes of the meeting of October 9, 2012. VOTE: 3-0

BILLS

Mrs. Carney moved, Mrs. Nadeau seconded and so Voted: to approve the bills presented which represented the expenses and expenditures of the Housing Authority since the meeting of October 9, 2012. VOTE: 3-0

REPORT OF THE CHAIRMAN

One application for Suffield Housing was placed on file.

The third quarter financial report was reviewed.

REPORT OF THE EXECUTIVE DIRECTOR

Mice have been an issue at Broder Place and pest control has been treating for the problem. The work is ongoing on a weekly basis at this time.

The drier hose became detached at the Broder Place laundry room and moisture was a hazard on the floors. MacGray will be coming to install a more commercial venting pipe next week.

Sav-Mor Cooling and Heating serviced all the inside and outside units at each of the 70 resident's homes and also the community rooms. They will do a more extensive service next spring before the air conditioners begin to be used.

The Management Plan for 2013 is being prepared for submission.

Resident, Mariann Amzelin has been chosen to exhibit her art work at the Kent Memorial Library during the month of November. Her artwork on show is mainly horses.

Snow removal will be as last season.

REPORT FROM THE TENANT REPRESENTATIVE

Suggestion box: None

Since there wasn't any further business to bring before the Authority, Mrs. Carney moved, Mrs. Remington seconded and so Voted: to adjourn this meeting at 7:10 P.M. VOTE: 3-0

Respectfully Submitted,

Elaine Nadeau
Secretary Pro Tem
en/dk