

SUFFIELD HOUSING AUTHORITY

MINUTES OF REGULAR MEETING

Wednesday, October 14, 2015

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, October 13, 2015 at 6:30 P.M. in the Recreation Room at Maple Court, 81 Bridge Street: the date, time and place duly established.

The following members were present:

Mr. Jonathan Carson, Chairman

Mrs. Viola Carney, Vice Chairman

Mrs. Kimberly Emmons, Secretary

Mrs. Kathleen Remington, Treasurer

Mr. Ralph Bump, Tenant Representative

Also present were Mrs. Debra S. Krut, Executive Director and Melissa Mack

MINUTES

Mrs. Carney moved, Mrs. Remington seconded and so Voted: to approve the minutes of the meeting of July 14, 2015. VOTE: 5-0

BILLS

Mrs. Carney moved, Mrs. Emmons seconded and so Voted: to approve the bills presented which represented the expenses and expenditures of the Housing Authority since the meeting of July 14, 2015. VOTE: 5-0

REPORT OF THE CHAIRMAN

Four new housing applications will be placed on file.

One housing lease was signed.

Inspection of Laurel Court housing units ( J Building; Buildings D ; E- and F) by Board Members will be Tuesday October 20th, 2015 beginning at 5 PM. Inspection of Laurel Court housing units ( Buildings G ; H; and I ) will be Tuesday October 27<sup>th</sup> beginning at 5 PM.

Mrs. Carney moved, Mrs. Remington seconded and so voted at 7:20 PM: to enter into Executive Session to discuss personnel. VOTE: 4-0

Executive Session ended at 8 PM. Mrs. Emmons moved, Mrs. Remington seconded and so voted: to implement the amount discussed as a pay increase for maintenance personnel. VOTE: 4-0

REPORT OF THE EXECUTIVE DIRECTOR

The Suffield Rotary Club donated barbeque chicken dinners to each of our housing residents once again this year. The tenants loved them and appreciated the kind and thoughtful gift.

The CDBG renovation projects remain a work in progress. The outside replacement doors are being installed. Storm doors have been ordered. The ADA handicap units are headed to completion. More projects will begin as time slots allow.

Maintenance storage is becoming an issue. Mrs. Krut will look into several options.

#### REPORT FROM THE TENANT REPRESENTATIVE

Mr. Bump was approached with the request for additional clotheslines at Maple Court. The Board feels that the current community clothesline is sufficient for residents use. New ropes will be strung next spring.

Suggestion box: none

\*\* Residents who put comments in the boxes are requested to put their name and phone number on the paper so they may be contacted by the office.

Since there wasn't any further business to bring before the Authority, Mrs. Carney moved, Mrs. Emmons seconded and so Voted: to adjourn this meeting at 8:10 P.M. VOTE: 5-0

Respectfully Submitted,

Kimberly Emmons  
Secretary  
ke/dk