

## Minutes of the Fire Commission Meeting – October 18, 2010

Chair F. Hackenyos brought the meeting to order at the main firehouse at 7:00 p.m.  
Present: F. Hackenyos, P. Barrett, G. Bland, R. Quagliaroli, R. Gemme, R. Leach and Chief Bellmore.

### Secretary's Report

Bland moved, Quagliaroli seconded to approve the minutes of the September 20, 2010 and October 7, 2010 meetings. The motion passed unanimously.

### Financial Reports

Leach moved, Gemme seconded to accept the financial report for September 30, 2010. The motion passed unanimously.

### Activities Report

Chief Bellmore gave the Activities Report for September.

## **Old Business**

### Personnel Committee

- Recruitment & Retention – Chief Bellmore received some quotes for the creation of sandwich board signs to advertise for volunteers. He feels the cost of these is high and will continue investigating.
- The UConn Capstone Project is in progress. Chief Bellmore received a letter requesting more information.
- Update on full-time firefighter position - Zach Lewis started today as a new full time firefighter. Colby Tyler has accepted the second full time firefighter position pending completion of background check and physical. A third position remains.
- Proposed revision to Firefighter Step 1 position description – no action

### Budget Committee

No report.

### Chief's Report

- 2010 Staffing for Adequate Fire & Emergency Response (SAFER) Grant – The Boards of Selectmen and Finance approved the grant application.
- Radio Equipment – Phase 1 is complete. The 2010 Fire Grant Application result is still pending. This will provide 122K in funding to support the radio project.
- IMS Software System – software has been ordered. Waiting for Project Coordinator to arrange a meeting.
- Chair Hackenyos is working on the Commission's report for the Suffield Annual Report.

## **New Business**

### Correspondence

- Chief Bellmore shared the letter he sent to Lieutenant John Leahey accepting his resignation as full-time firefighter. Lieutenant Leahey will retain his membership as a Volunteer in the department and continue as a part-time Deputy Fire Marshal.
- Chief Bellmore shared information on Fire Marshal training hours to date.

### Employee Assistance Program

No action.

### Accident & Sickness Program for Volunteer Members

A meeting needs to be set to review the current policy.

### Upcoming Change in Computer Software

- Payroll – still some minor issues that need to be worked out
- ADMINS system will be discontinued and information will be moved to another system –no action

### Medical Examinations

The Commission reviewed information on exams and pricing. There was a discussion on what needs to be done if noise is over 85 decibels. Chief Bellmore is interested in looking into a piece of equipment that will measure noise decibels from such things as sirens and compressors so adequate safety measures can be taken.

## **Vehicles, Facilities, Equipment**

### Vehicles

- Vehicle Intercom Systems – continuing to evaluate.
- Annual pump testing has been completed.
- Bi-annual preventative service to start shortly.
- Replacement of State-owned S-10 vehicle - no action

### Surplus Equipment

- Chief Bellmore stated that there were several pieces of PPE's older than 10 years in the Station 1 basement. He recommends disposing of these items.
- Once the new radios arrive, the old mobile radios will no longer be needed. Chief Bellmore recommends offering some of the old radios to several Tender Strike Team apparatus to enable better communication at fires where several towns are involved.

### Apparatus Committee

This Committee needs to schedule a meeting soon. Commission Rich Leach, and Firefighters Golec, Leahey and Seger make up the Committee. Chief Bellmore reported that the Town is considering going out to bond some capitol equipment projects. He is waiting for more information.

### Facilities

#### Station 1

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#### Station 3

- Exterior door to apparatus bay at Station 3 needs to be replaced – no action
- Station 3 Emergency Generator – no action. No funding at this time

#### Station 4

- Heating fuel change over to natural gas – complete

### **Personnel**

#### Applications for Volunteer Membership

- None

#### New Recruits – Status Report

- Michael Romano – Dropped out of firefighter I course.
- Chris Swor – Firefighter I course complete
- Brian Richardson – Completed orientation – no further action
- Neal B Donahue – Sent email to Chief Bellmore. Will be moving out of town.
- Matthew Cerri – started Firefighter I course
- Andrew Pearson – started Firefighter I course
- Thomas Martin – acceptance letter sent – no response to date
- Brian Herring – acceptance letter sent – no response to date
- Dan Bartini – started Firefighter I course
- Jeff Leonard – applied for spring Firefighter I course
- Tyler Schwarz – volunteer recruit trainee – doing paperwork
- Brian Formanek – Explorer
- Edward Motherway – Explorer
- Luis Rohena – Explorer
- Liam Beecher – Explorer

#### Resignations/Change in Membership Status

- A letter of resignation from full-time firefighter as of October 27, 2010 was received from Gail Doman. She wishes to remain as a volunteer firefighter. Leach moved, Quagliaroli seconded **to accept the resignation of Gail Domin from her position of full-time firefighter as of October 27, 2010 and retain her as a volunteer member.** The motion passed unanimously.

- A letter of resignation from part-time firefighter and Captain of station 2 was received from Stephen Domin. He wishes to remain as a volunteer firefighter. Leach moved, Gemme seconded to **accept the resignation of Stephen Domin from his position of part-time firefighter and retain him as a volunteer member.** The motion passed unanimously. The Commission will address the resignation as Captain of Station 2 at their next meeting.

#### Executive Session

Leach moved, Barrett seconded to enter Executive Session at 8:05 p.m. The motion passed unanimously.

Out of Executive Session at 8:40 p.m.

A personnel matter was discussed.

Adjournment - 8:43 p.m.

Respectfully submitted,

Rich Leach  
Secretary