

Minutes of the Fire Commission Meeting – October 20, 2009

Chair Fred Hackenyos brought the meeting to order at the main firehouse at 7:04 p.m.
Present: F. Hackenyos, G. Bland, H. Smith, R. Quagliaroli, Chief Bellmore and observers Irv Friedman and Phil Barrett.

Secretary's Report

Quagliaroli moved, Bland seconded to approve the minutes of the September 21, 2009 meeting. The motion passed unanimously.

Financial Reports

Quagliaroli moved, Bland seconded to approve the September 2009 activity report. The motion passed unanimously.

Calls and Activities Report

The Commission reviewed the September report.

Personnel Committee

- Recruitment & Retention – Work continues on the recruitment flier. Chief Bellmore is looking for a volunteer webmaster to use the town website as a recruitment and marketing tool.
- By-Laws & Department Policy Manual – no action
- Casual Part Time Step 1 positions – no action.
- Position Descriptions – The Personnel Committee needs to meet to discuss any revisions to the existing position descriptions.

Budget Committee

The First Selectman has asked that departments consider a 1% cut in their 09/10 budgets.

Chief's Report

- 2009 Fire Grant Application – No response as of this date.
- 2009 Staffing for Adequate Fire & Emergency Response (SAFER) Application – Application period coming up shortly. We will apply.
- 2009 Fire Prevention Grant – Needs to be submitted by October 23.
- Radio Equipment – Quotes on phase 1 of the project have been received for the Police Department but not for the Fire Department. \$70,000 will not be enough to cover the cost of Phase 1 for the Fire Department as digital equipment will be needed. The additional funds will be supplied by the Police Department for this Phase and will be reimbursed during Phase 2.

- Best Practice Guidelines – Chief Bellmore will work with CIRMA on this. No response from the Town Attorney as of this date.

New Business

Correspondence

- Chief Bellmore reported that a thank you note was received from a family in town regarding a response to a CO2 call.

Proposal to Change Fire Programs software to IMC System

- The Chief distributed sales quotes from Information Management Corporation (IMC) for 1) Fire Reporting/Administrative Records software and 2) Mobile capabilities. Both quotes include training on use of the software. No decision on purchase has been made at this time.

Vehicles, Facilities, Equipment

Vehicles

- Annual preventative maintenance and safety inspections have been started. No major issues at this time.
- Follow-up Work
 - Engine 3 rear axle housing – no action
 - Rescue 1 transfer case seal – no action – needs to be resolved soon.
- Tanker modification to rear dump valve – Estimated cost of this modification is \$3,300. Chief Bellmore is considering paying for this with money from the donation account.

Facilities

- Station 2 – Building Committee had a final meeting on October 6 and disbanded. Project complete.
- Station 1 Chimney Repair – Still pending.

Personnel

Applications for Volunteer Membership

Bland moved, Quagliaroli seconded to approve a volunteer application from William Davis. The motion passed unanimously.

New Recruits – Status Report

- Michael Romano – no response to letter – Chief Bellmore recommends waiting one more month

- Chris Swor – Completed orientation. Waiting for Firefighter I course.
- Amanda Thibedeau –Taking Firefighter I course.
- Candice Breslin – Still interested in completing the Firefighter 1 course.
- Brian Richardson – Volunteer Firefighter – completed orientation
- Daniel Bryll – Taking Firefighter I course.
- Brian Herring – Volunteer Firefighter – no response to letter. Chief Bellmore recommends taking off. Will need to reapply.
- Mark L. Provera – Volunteer Firefighter – no response to letter. Chief Bellmore recommends taking off. Will need to reapply.
- Neal B Donahue – Completed orientation.

Resignations/Change in Membership Status

- Patrick Bucior – has not turned in equipment
- Eric Soto – moving out of town. Has resigned from membership. All gear has been returned.

Executive Session

Quagliaroli moved, Bland seconded to move into Executive Session at 7:52 p.m. to discuss

Out of Executive Session at 8:50 p.m.

Adjournment

The meeting was adjourned at 8:51 p.m.

Respectfully submitted,

Allyson Kehoe
Secretary pro tem