

TOWN OF SUFFIELD

BOARD OF FIRE COMMISSIONERS

Meeting Date: March 15, 2010
Time: 7:00 P.M.
Location: Fire Station # 1
73 Mountain Road

AGENDA

Call to Order:

Roll Call:

Minutes: Review minutes of: February 8, 2010

Expenditures: Activity Report: February

Department Activities: Response Report: February

Old Business:

1) Personnel Committee

- Recruitment & Retention
 - Web Site Funding included in SAFER Grant
- By-Laws & Department Policy Manual
- Firefighter positions
 - Casual Part time step 1 positions
- Position Descriptions
 - Proposed revision to Firefighter Step I

2) Budget Committee

- 2010/2011 budget proposal
 - Selectmen's recommended cuts
 - Apparatus Replacement program
 - Updated summary sheet

3) Chief's Report

- 2009 Fire Prevention Grant – Submitted
 - Fire Prevention materials and video up grade
- 2009 Fire Grant Application – Submitted
 - Structural Fire Fighting Gear
 - Grant Approved
- 2009 Staffing for Adequate Fire and Emergency Response (SAFER)
 - Application Submitted
- Radio Up-Grade Project – 3 Phase Project

TOWN OF SUFFIELD

BOARD OF FIRE COMMISSIONERS

- Project update
- Proposal to change FirePrograms software to IMS system
 - Grant Application submitted through Hartford Foundation for funding
- Best Practice Guidelines

4) Other unfinished business placed on agenda by vote of members present

Election:

New Business:

- 1) Correspondence
 - Thank you card from Gordon & Ann Stagg
- 3) Other business placed on agenda by vote of members present

Equipment:

- 1) Vehicles
 - Follow up work
 - All follow-up work completed
 - Engine 2 – Radiator monitoring at this time
 - Tanker modification to rear dump valve
 - Fleetmasters to fabricated mounting brackets
 - Vehicle Intercom systems
 - 1997 Utility vehicle – Body floor rusted out
 - Approx. \$ 3,000. to replace floor
 - Replacement of the State owned S-10 vehicle

Housing

- 1) Station 1
 - Notified DPW on poor condition of front ramp pavement
 - Replacement of furniture
- 2) Station 3
 - DPW working on replacing exterior door to apparatus bay
 - Emergency Generator - Recommendation
 - a. Upgrade manual switch to automatic
 - b. Mount current portable to stationary pad.

TOWN OF SUFFIELD

BOARD OF FIRE COMMISSIONERS

Personnel:

- 1) Application(s) for volunteer membership
 - John Cown Support

- 2) New Recruits – status report
 - William Davis (Explorer) Completed orientation
 - Michael J. Romano Completed Orientation
 - Chris Swor Currently in Firefighter I class
 - Candice Breslin Recruit Trainee
 - Brian Richardson Completed orientation
 - Neal B. Donahue Currently in Firefighter I class

- 3) Resignation(s) or change in membership status
 - Membership status changes
 - Patrick Bucior
 - Returned all equipment & radio pager

- 5) Recruitment
 - Volunteer Firefighters

- 6) Possible Executive Session – Personnel
 - Labor Negotiations
 - Staffing

- 7) Other business placed on agenda by vote of members present.