

Board of Education Meeting
February 26, 2013

Call to Order

Board Chair, Sue Porcello, called the meeting to order at 6:30 p.m. in the Suffield High School Media Center. Present: Board members: Sue Porcello, Lori D'Ostuni, Jeanne Gee, Michelle Zawawi, George Beiter, Mary Roy, Mary Lou Sanborn, Bob Eccles and Scott Schneider; Director of Fiscal Administration, Ed Basile; Superintendent of Schools, Karen Baldwin; Assistant Superintendent, Jim Collin and observers.

The meeting opened with the Pledge of Allegiance.

Special Recognition

The Superintendent recognized Suffield Middle School Nurse, Kristin Richard, and McAlister Intermediate School Nurse, Michele Fall, for their recent interventions on behalf of a student having an allergic reaction and a custodian in cardiac distress. The Board of Education members expressed their thanks to these dedicated employees. Certificates of recognition were presented to each.

Public Comment

None

Suffield High School Student Rep

- Student Rep, Alyssa Puia, gave a brief presentation to the Board on the recent trip to Spain. All involved had an enjoyable experience. The Board of Education thanked Alyssa for taking the time to put together the pictures and the report.
- The Volleyball Marathon to support the National Honor Society will be held on March 15.
- CAPT will be held at Suffield High School the first two weeks in March.
- Winter Sports Awards Ceremony is scheduled for March 15.

Communications

None

Approval of Minutes

D'Ostuni moved, Beiter seconded to approve the minutes of the February 5, 2013 meeting as amended to correct the date from February 6 to February 5. The motion passed unanimously.

Consent Agenda

MOTION #13-11: Eccles moved, Roy seconded to **approve the following items on the consent agenda:**

- **Policy 5118 – Non Resident Students**

- **5144.1 – Use of Physical Restraint/Seclusion**
- **6153 – Field Trips**
- **January 2013 Financial Statement**

The motion passed unanimously.

Discussion Action Items

- Suffield Middle School Assistant Principal, Tony Kydd, Promise Advisors Gail Myers and Carly McKenney and teacher, Lisa DeFord reported to the Board on the overnight field trip request for Promise students in Grades 7&8 to Cape Cod. **MOTION #13-12:** Sanborn moved, Zawawi seconded to **approve the request from Promise for an overnight field trip to North Truro, Cape Cod, May 4-5, 2013.** The motion passed unanimously.
- Robotics Advisor, Bob Lowell, presented a request for an overnight field trip to a competition in Freeport, ME. There will be approximately 24 students participating. **MOTION #13-13:** D'Ostuni moved, Eccles seconded to **approve the Robotics Team request for an overnight field trip to Freeport, MA, April 3-6, 2013.** The motion passed unanimously. The Superintendent reported that she had been in contact with Windsor Locks Superintendent, Wayne Sweeney, to ensure that Windsor Locks chaperones were in compliance with the Windsor Locks Public Schools field trip policy.
- Suffield High School Baseball Coach, Steve Wheeler, presented his request to the Board for an overnight field trip to Cooperstown, NY in conjunction with a team from the Sports and Medical Science Academy. **MOTION #13-14:** D'Ostuni moved, Eccles seconded to **approve the Suffield High School Baseball overnight field trip request to Cooperstown, NY, May 2-3, 2013.** The motion passed unanimously.

Superintendent's Report

- Presentation of Superintendent's Requested Operating Budget for 2013/14
The Superintendent gave a review of the proposed recommended budget for 2013/14 and its alignment to the Four Strategic Goals of the district. The Superintendent thanked the Leadership Team and the Board of Education for their efforts in creating this request which has an increase of 1.89% over the 2012/13 budget.

Chair's Report

- The Chair reminded the Board of Education members of the upcoming budget meeting dates. She has been trying to contact the A.C.C.E. chair to set up a meeting time.

Subcommittee Reports

- Policy – Policy chair, Mary Lou Sanborn, reported that the following policies will be placed on the table for the required 30 day read:
 - Policy 1250 – Visits to School
 - Policy 1212 – School Volunteers
 - Policy 4118.4 – Electronic Monitoring
 - Policy 4112.5 – Appointment and Conditions of Employment

The next Policy Subcommittee meeting is scheduled for March 5.

- Budget – Chair Eccles stated that the Subcommittee has met several times over the last few weeks. He thanked the Superintendent and members of the Leadership Team for their diligence in developing a budget that meets all shared goals.
- Student Programs and Services - Tentative dates for the next meetings are: March 12, 5:30 p.m. and March 21, 5:30 p.m. Subcommittee members will be queried about their availability for these dates. Chair D'Ostuni also requested that agendas for all Subcommittee meetings be sent to all Board members for their information.

Future Business

- Safety & Security Updates – Ongoing Training
- Common Core State Standards - SMS
- Budget Development – SY 2013-2014
- Large Animal Facility - Update

Public Comment

None

Adjournment

Roy moved, Sanborn seconded to adjourn the meeting at 8:10 p.m. The motion passed unanimously.

Respectfully submitted,

Lori D'Ostuni
Secretary

LD/ajk